ACTION MINUTES OF THE
LOCAL AGENCY FORMATION COMMISSION
FOR SAN BERNARDINO COUNTY

REGULAR MEETING **9:00 A.M.** **May 20, 2026**

PRESENT:

COMMISSIONERS:

Regular Member	**Alternate Member**
Joe Baca Jr.	Rick Denison
Jim Bagley, Vice Chair	Jim Harvey
Kimberly Cox	Kevin Kenley
Phill Dupper	
Steven Farrell, Chair	
Curt Hagman	

STAFF:

Samuel Martinez, Executive Officer
Paula de Sousa, Legal Counsel
Michael Tuerpe, Assistant Executive Officer
Gavin Centeno, Project Manager/Clerk to the Commission
Arturo Pastor, Analyst
Tom Dodson, Environmental Consultant

ABSENT:

COMMISSIONERS:

Regular Member	**Alternate Member**
Acquanetta Warren	Jesse Armendarez

CONVENE REGULAR MEETING OF THE LOCAL AGENCY FORMATION COMMISSION – 9:04 A.M. – CALL TO ORDER – FLAG SALUTE AND ROLL CALL

1. Swear in Regular and Alternate City and Special Districts Commissioners

Executive Officer Samuel Martinez states that the City Selection Committee reappointed Phill Dupper as the Regular City Member and Rick Denison as the Alternate City Member. Executive Officer Martinez also states that the Special Districts Selection Committee nominated and reappointed, since there were no other nominations, Steve Farrell as the Regular Special Districts Member and Kevin Kenley as the Alternate Special Districts Member.

Project Manager/Commission Clerk administers the Oath of Office for Phill Dupper, Rick Denison, Steven Farrell, and Kevin Kenley.

2. Interview and Select Public Member

The Commission interviews the following Regular Public Member candidates:
Louisa Amis
Jim Bagley
Rene Guzman

Commissioner Dupper moves to select Jim Bagley as the Regular Public Member. Second by Commissioner Denison. The motion passes with the following roll call vote:

Ayes: Baca Jr., Cox, Denison, Dupper, Farrell, and Hagman.
Noes: None.
Abstain: None.
Absent: Warren (Denison voting in her stead).

Project Manager/Commission Clerk administers the Oath of Office for Jim Bagley.

Commissioner Bagley takes his place on the dais at 9:16 a.m.

3. Selection of Chair & Vice Chair

Commissioner Cox moves to approve the reappointment of Commissioner Farrell as Chair and Commissioner Bagley as Vice Chair. Second by Commissioner Dupper. Commissioner Cox also moves to close the nomination. Second by Commissioner Dupper. The motion passes with the following roll call vote:

Ayes: Baca Jr., Bagley, Cox, Denison, Dupper, Farrell, and Hagman.
Noes: None.
Abstain: None.
Absent: Warren (Denison voting in her stead).

ANNOUNCEMENT OF CONTRIBUTIONS

4. Comments from the Public

There are none.

CONSENT ITEMS:

5. Approval of Minutes for Regular Meeting of April 15, 2026

6. Approval of Executive Officer's Expense Report

Recommendation: Approve the Executive Officer's Expense Report for Procurement Card Purchases from March 24, 2026, to April 22, 2026.

7. Ratify Payments as Reconciled for the Month of March 2026 and Note Revenue Receipts

Recommendation: Ratify payments as reconciled for the month of March 2025 and note revenue receipts for the same period.

8. Consideration of: (1) CEQA Exemption as CEQA Lead Agency for LAFCO SC#557; and (2) LAFCO SC#557 – City of Colton Extra-Territorial Sewer Service Agreement (Assessor Parcel Number 0274-131-59)

Recommendation: Staff recommends that the Commission approve LAFCO SC#557 by taking the following actions:

1. Certify that LAFCO SC#557 is exempt from environmental review and direct the Executive Officer to file a Notice of Exemption within five (5) days of this action.

2. Approve LAFCO SC#557 authorizing the City of Colton to extend sewer service outside its boundaries to Assessor Parcel Number 0274-131-59.

3. Adopt LAFCO Resolution No. 3435 setting forth the Commission's determinations and approval of the agreement for service outside the City of Colton's boundaries.

9. Consideration of: (1) CEQA Exemption as CEQA Lead Agency for LAFCO SC#558; and (2) LAFCO SC#558 – City of Chino Covenant Agreement to Annex for Sanitary Sewer Connection (Assessor Parcel Number 1019-272-06)

Recommendation: Staff recommends that the Commission approve LAFCO SC#558 by taking the following actions:

1. Certify that LAFCO SC#558 is exempt from environmental review and direct the Executive Officer to file a Notice of Exemption within five (5) days of this action.

2. Approve LAFCO SC#558 authorizing the City of Chino to extend sewer service outside its boundaries to Assessor Parcel Number 1019-272-06.

3. Adopt LAFCO Resolution No. 3436 setting forth the Commission's determinations and approval of the agreement for service outside the City of Chino's boundaries.

10. Consent Items Deferred for Discussion

None.

Commissioner Baca Jr. moves the approval of the Consent Items. Second by Commissioner Dupper. The motion passes with the following roll call vote:

Ayes: Baca Jr., Bagley, Cox, Denison, Dupper, Farrell, and Hagman.
Noes: None.
Abstain: None.
Absent: Warren (Denison voting in her stead).

PUBLIC HEARING ITEMS:

11. Status of Vacancies, Recruitment, and Retention Pursuant to Government Code Section 3502.3

Recommendation: Staff recommends that the Commission receive and file the report.

Chair Farrell opens the public hearing.
There are no oral or written comments from the public on the item.

Chair Farrell closes the public hearing and states the item is to receive and file the report.

Commissioner Dupper leaves dais at 9:26 a.m.

12. Review and Adoption of Amendments to LAFCO Policy and Procedure Manual Section III (Human Resources)

Recommendation: Staff recommends that the Commission take the following actions:

1. Provide staff with any additional changes, corrections, or amendments to the Policy and Procedure Manual as presented;

2. Adopt the amendments to the Policy and Procedure Manual, Section III (Human Resources) and notify County Payroll of the Commission's resetting of its salary schedule (as well as elimination of all salary grade numbers associated with each position) and the established formula for future adjustments; and

3. Adopt Resolution No. 3437 approving the amendments to the Policy and Procedure Manual and direct the Executive Officer to publish the amended Manual on the Commission's website.

Chair Farrell opens the public hearing.
There are no oral or written comments from the public on the item.
Chair Farrell closes the public hearing.

Commissioner Cox moves to approve staff recommendations. Second by Commissioner Hagman. The motion passes with the following roll call vote:

Ayes: Baca Jr., Bagley, Cox, Denison, Farrell, and Hagman.
Noes: None.
Abstain: None.
Absent: Dupper and Warren (Denison voting in her stead).

13. Consideration of: (1) CEQA Statutory Exemption for Schedule of Fees, Deposits, and Charges Revisions; and (2) Review and Adoption of Schedule of Fees, Deposits, and Charges Effective July 1, 2026

Recommendation: Staff recommends that the Commission take the following actions related to the Proposed Schedule of Fees, Deposits and Charges for Fiscal Year 2026/27:

1. For environmental review:

   a. Make the findings required by Section 21080(b)(8) of the CEQA and Section 15273(c) of the CEQA Guidelines as follows:

      i. Filing and processing fees are authorized by Government Code Section 56383 to cover the estimated reasonable cost of providing the service; and,

      ii. The rates and charges identified in the Schedule are for the purpose of: (1) meeting operating expenses, including employee wage rates and fringe benefits; (2) purchasing or leasing supplies, equipment, or materials; and (3) meeting financial reserve needs and requirements.

b. Certify that the proposed revisions to the Schedule of Fees, Deposits, and Charges are statutorily exempt from the provisions of the California Environmental Quality Act and direct the Executive Officer to file a Notice of Exemption within five (5) days of this action.

2. Adopt the Schedule of Fees, Deposits, and Charges, as revised, to be effective July 1, 2026.

3. Adopt LAFCO Resolution No. 3438 reflecting the Commission's determinations related to the Schedule.

Chair Farrell opens the public hearing.
There are no oral or written comments from the public on the item.
Chair Farrell closes the public hearing.

Commissioner Hagman moves to approve staff recommendations. Second by Commissioner Baca Jr. The motion passes with the following roll call vote:

Ayes: Baca Jr., Bagley, Cox, Denison, Farrell, and Hagman.
Noes: None.
Abstain: None.
Absent: Dupper and Warren (Denison voting in her stead).

14. Review and Adoption of Final Budget for Fiscal Year 2026/27 including the Apportionment for Independent Special Districts, Cities and County

Recommendation: Staff recommends that the Commission take the following actions:

1. Adopt the Fiscal Year 2026/27 Final Budget with the apportionment of net LAFCO costs based upon the Auditor's information attached to this report; and,

2. Direct the Executive Officer to submit to the County Auditor-Controller the adopted Final Budget and request the apportionment of the Commission's net costs to the County, Cities/Towns and Independent Special Districts pursuant to the provisions of Government Code Section 56381 as shown in the approved Final Budget.

Chair Farrell opens the public hearing.
There are no oral or written comments from the public on the item.
Chair Farrell closes the public hearing.

Commissioner Bagley moves to approve staff recommendations. Second by Commissioner Hagman. The motion passes with the following roll call vote:

Ayes: Baca Jr., Bagley, Cox, Denison, Farrell, and Hagman.
Noes: None.
Abstain: None.
Absent: Dupper and Warren (Denison voting in her stead).

INFORMATION ITEMS:

15. Legislative Update Report

Executive Officer Samuel Martinez provides a summary of the staff report.

Chair Farrell states the item is to receive and file the report.

16. Executive Officer's Report

Executive Officer Samuel Martinez provides a summary of the staff report.

17. Commissioner Comments

Commissioner Bagley thanks the Commission for his reappointment to the Commission and the Vice Chair role. Chair Farrell also thanks Ms. Amis and Mr. Guzman for their interest and participation.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNS AT 9:55 A.M.

ATTEST:

GAVIN CENTENO
Project Manager/Clerk to the Commission

LOCAL AGENCY FORMATION COMMISSION

STEVEN FARRELL, Chair

LOCAL AGENCY FORMATION COMMISSION CO. OF SAN BERNARDINO